

March 20, 2018

7:30 – 9:00 am

True North Trucking/Jaydan Logistics Safety Meeting minutes

The meeting took place in Shari's Restaurant at 557 NW Phoenix Dr. in Troutdale OR. A sign-up list was distributed and all drivers attending signed to verify their participation. The sign-up list is a part of these minutes by attachment.

Doug Woodcock kicked off the meeting with a discussion of night driving. He stated that accidents are 3x's more likely to occur at night. Night driving vision can be compromised by oncoming headlights, dirty windshield or headlights and can be particularly dangerous in rainy or snowy conditions when visibility is further impaired. Doug asked each of the driver's to talk about what they do to improve vision and drive safely at night. Suggestions included :

- Slow Down!
- Keep the windshield clean
- Keep headlights clean
- Don't look directly at oncoming headlights.
- Turn down interior lighting
- Monitor outside temp to ensure wet roads are not icy

Doug utilized the "Driving at Night" safety presentation from the MyGroundBiz website and went through it at the meeting.

Other suggestions not directly related to night driving included:

- Wearing Hi-Vis jackets or vests when out of the truck at night.
- Know what road and weather conditions you are likely to encounter.
- Make sure tires are properly inflated

Doug also talked about the DriveCams and the fact that it is critical they are working properly. A TNT truck had an incident in Houston the prior week and the DriveCam video confirmed that he side-swipe by passenger car was unavoidable and the TNT driver was not responsible. Doug stated covering the DriveCam with a hat or anything else was absolutely a violation of company policies and was grounds for dismissal.

Steve also discussed the annual vehicle inspections that were underway. He also asked drivers to text him and Devin Berentson when they arrive back at the terminal detailing any issues or dashboard notification they experienced while driving. It is important that we know about any mechanical or electrical issues as soon as possible so we can get it fixed quickly so the truck will be available to run the next week.

There was a Q&A session that included a discussion of where a driver can safely pull off the Interstate highway without becoming a hazard and without risking a ticket.

The meeting adjourned at 9:00 am.